



# Southern Caregiver Resource Center

*Caring for those who care for others*

## **JOB ANNOUNCEMENT BILINGUAL FAMILY CONSULTANT**

### **ORGANIZATION**

Southern Caregiver Resource Center (SCRC) is a private, non-profit social services agency that has been offering services to family caregivers of adults with chronic and disabling conditions since 1987. SCRC is the leading provider of free caregiver support services for families caring for frail older adults and adults living with Alzheimer's Disease or related disorders in San Diego County. With a team of highly-qualified, professional staff, SCRC supports families through a full range of programs and services such as Specialized Information, Family Consultation/Case Management Services, Respite Care, Short-term Counseling, Legal/Financial Consultation, Education and Training, Support Groups, Employer Resources and evidence-based programs such as REACH2Caregivers/CALMA.

### **POSITION DESCRIPTION**

Reporting to the Clinical Supervisor, Family Consultants are key staff who work directly with SCRC's clients. Family Consultants provide consultation to clients and families, perform comprehensive assessments, develop care plans, give information on and referral to community resources, facilitate caregiver support groups and provide individual counseling throughout San Diego County.

### **RESPONSIBILITIES**

- Perform comprehensive biopsychosocial needs assessments with family caregivers at their homes, in the office and other modalities, as applicable.
- Develop care plans by providing clients with information on and assistance in accessing relevant community resources.
- Provide ongoing consultation to clients and facilitates client participation in all eligible SCRC services (i.e. respite services, legal consultation services, support groups and individual counseling).
- Maintain thorough progress notes and other documentation needs related to client's case record.
- Facilitate short-term counseling and/or bi-monthly caregiver support groups as needed.
- Foster and maintain cooperative and productive working relationships with all SCRC staff, collaborative and community partners.
- Complies with all SCRC service standards, policies and protocols.
- Maintain and manage other projects and perform other duties as assigned.

### **QUALIFICATIONS**

- Master's degree in a clinical discipline (MSW, MFT, MA). Licensed, licensed-eligible or registered associate as AMFT or ASW, required.
- Bilingual in one of the county's threshold languages (Spanish, Tagalog, Vietnamese or Arabic) required, including excellent verbal and written communication skills in said language.
- Knowledge and skills to thoroughly assess the needs of family caregivers including knowledge related to a variety of chronic and disabling health conditions, relevant community resources, helpful interventions, long-term care planning options, and issues related to caregiver mental health.
- Familiarity with health and mental health agencies, social service agencies and formal/informal support networks.
- Ability to maintain thorough and accurate case records and documentation.
- Exceptional organizational skills, accuracy and attention to detail.

- Excellent interpersonal skills and the ability to interact effectively and professionally with a variety of staff, clients and collaborative partners.
- Knowledge and proficiency in the use of computer programs including Microsoft Word, Excel and Outlook. Ability to learn additional software programs and databases as needed.
- Public speaking, group facilitation or education experience desirable.
- Proof of a valid California driver's license, adequate automobile insurance coverage and vehicle for use on the job or reliable transportation.
- Ability to meet the required work schedule of 8:00 AM to 5:00 PM, Monday through Friday, including occasional nights and weekends as needed.

### **COMPENSATION AND BENEFITS**

Salary commensurate with experience. Full-time employees have access to excellent benefits including generous paid time off, sick time and 12 paid holidays. Exceptional health, dental, vision, 403b matching retirement plan and mileage reimbursement. Position works 40 hours per week, typically Monday through Friday.

**Cinical Supervision:** In-house supervision provided for individuals registered with the Board of Behavioral Sciences and in the process of licensure for LCSW or LMFT.

**Public Service Loan Forgiveness:** Employment with SCRC, as a nonprofit agency, allows individuals with direct student loans to apply for the Public Service Loan Forgiveness program.

### **APPLICATION PROCESS**

Submit resume to Russell Zygmunt, Clinical Supervisor, at [rzygmunt@caregivercenter.org](mailto:rzygmunt@caregivercenter.org).

*While each department has their specific roles, our staff prides itself on working together to support the whole agency. Come be a part of a team where you can take pride in knowing that you are making a difference in our community and the people we serve!*

This is a remote position where employee can work remotely and in SCRC office locations.

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