



# Southern Caregiver Resource Center

*Caring for those who care for others*

## **JOB ANNOUNCEMENT**

### **CAREGIVER (SUPPORT PROFESSIONAL)**

#### **SALARY RANGE**

\$18-22/hr, DOE.

#### **COMPENSATION & BENEFITS**

\$1,000 sign-on bonus (*\$200 payable upon signing, \$400 at 6 months, \$400 at 1 year*). Salary commensurate with experience. Full-time employees have access to excellent benefits including generous paid time off, sick time, and 12 paid holidays. Exceptional health, dental, vision, matching 403b retirement plan, and mileage reimbursement.

#### **PUBLIC SERVICE LOAN FORGIVENESS**

Employment with Southern Caregiver Resource Center (SCRC), as a non-profit agency, allows individuals with direct student loans to apply for the Public Service Loan Forgiveness Program.

#### **JOB SUMMARY**

Reporting to the Support Coordinator, the Support Professional (SP) supports individuals living with ABI/TBI to have quality of life. The Support Professionals promotes the health, safety, and well-being of individuals. Support Professionals serves as an advocate for our individuals.

#### **JOB FUNCTIONS**

- Provides direct support to the individuals that are living within their own home.
- Performs personal care tasks as needed, including supervision, and cueing with basic personal hygiene and grooming, meal prep, feeding, ambulation, medical monitoring, and health care related tasks.
- Fosters positive relationships between support professionals and individuals.
- Ensures individuals safety and maintains a safe environment.
- Reminds and assists individuals with self-administration of medications.
- Encourages self-help and independent activities.
- Reports changes in individual's condition or family situation to Support Coordinator and/or SCRC's Director of Programs.
- Documents services provided.
- Assisting individual in performs home management functions such as deep cleaning, housekeeping, laundry, bed making, and cleaning.
- Assisting with meal preparing and serving food/meals, feeding and clean-up.
- Assists with toileting, including bedpans, urinals, and commode chairs, as necessary.
- Other duties as assigned.

## **REQUIREMENTS**

- Must be at least 18 years of age.
- Direct Support Professional Certificate (preferred); Year 1 & Year 2
- Must be fully COVID-19 vaccinated, proof required.
- Must have First Aid/CPR, proof required.
- Must have a California Driver's License and automobile insurance, proof required.
- Candidate must successfully pass all pre-employment requirements, including but not limited to a Live Scan background check, Pre-employment physical and TB test.

## **APPLICATION PROCESS**

Submit resume to Kami Shevlin, Director of Administrative Services, at [kshevlin@caregivercenter.org](mailto:kshevlin@caregivercenter.org).

*While each department has their specific roles, our staff prides itself on working together to support the whole agency. Come be a part of a team where you can take pride in knowing that you are making a difference in our community and the people we serve!*